

FINANCIAL ASSISTANCE PROGRAM STARK COUNTY VETERANS SERVICE COMMISSION

NOTICE OF APPOINTMENT

To expedite the processing of a request for financial assistance, all applicants are required to present the following information at the time of application, as appropriate. Stark County Veterans Service Commission may request additional information, as needed. Failure to produce this required documentation at the time of application may cause delays. Refusal to submit the required documents will end the appointment.

Basic Information:

- ☐ DD-214 or other discharge papers, and/or DD-215.
- ☐ Verification of minimum of 3 months Stark County residency, *i.e.* mortgage/lease verification.
- ☐ Marriage certificate (marriage license not accepted).
- ☐ Social Security card for applicant and all eligible family members. Social Security card is not required for veteran if social security number is on discharge document.
- ☐ Birth certificates or custody/adoption documentation of eligible family members.
- ☐ Divorce decree or legal separation papers. If separated and unable to provide legal evidence of the separation, a notarized affidavit attesting the separation is required.
- ☐ Death certificate, if appropriate.
- ☐ Documentation formally verifying any legal name changes.

Employment Information:

- ☐ Payroll earning statements for past 30 days for applicant and spouse.
- ☐ If unemployed, enrollment with Ohio Means Jobs (verification of pursuing employment, as required).
- ☐ Current letter from a medical physician clearly stating that the veteran and/or spouse is unemployable.

Income Information:

- ☐ VA pension or compensation received.
- ☐ Social Security income/disability payments received.
- ☐ Union benefits received.
- ☐ Workers' Compensation received.
- ☐ Retirement payments received, such as State PERS/FERS, military pensions, union or company pensions, *etc.*
- ☐ Rental income received.
- ☐ If self-employed, monthly profit and loss statement for the last 30 days or quarterly estimated payments.
- ☐ Verification of all other types of income not noted-above.

Assets Information:

- ☐ Checking, savings and credit union transactions for past 60 days for applicant and spouse.
- ☐ Stocks, bonds, IRA, CDs, *etc.*

Expense and Liability Information:

- ☐ Property Owner Household Verification/mortgage/lease, as appropriate.
- ☐ All current utility bills (paid or unpaid).
- ☐ Child care statement/receipt (must be state-certified facility).
- ☐ Auto payment verification/auto registration/auto insurance.
- ☐ Medical, vision and dental bills (last 60 days).
- ☐ Police and fire department reports if theft, fire, or other losses (last 60 days).
- ☐ Insurance (*i.e.* car, life, house, rental, *etc.*).
- ☐ Credit card statements.

FRAUD NOTICE: *Submission of any false information during the application process may lead to criminal prosecution, as well as automatic rejection of the application for relief. Every applicant seeking financial assistance from the Stark County Veterans Service Commission will be required to sign a statement indicating that all information submitted on the application is truthful and accurate. Applicants who submit fraudulent case information will be sanctioned and prohibited from future Stark County Veteran Service Commission assistance.*